

**MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 25, 2016**

Present: Colleen Teal, Supervisor
Dan Evans, Councilmember
Chuck Gerald, Councilmember
Mark Baumli, Councilmember
Kevin Smith, Sr., Councilmember

Recording Secretary: Tistrya Houghtling, Town Clerk

Others Present: Nobody

CALL TO ORDER:

The meeting was called to order at 6:02 p.m. by Supervisor Teal.

DISCUSSION – NYS Retirement Bill:

Supervisor Teal stated that there is a NYS Retirement Bill in the amount of \$74,596.00 that the board needs to review and approve so she can write a handwritten check as it has to be in their hands by 2/1/2016 to avoid a 7.5% interest rate to be charged to the Town. Councilmember Smith asked if this bill was not paid when it was due because former Town Supervisor Michael Benson didn't pay it. Supervisor Teal responded that she doesn't know who didn't pay it but it needed to be paid by 12/15/2015 in order for us to get the discount of \$2,600.

AUDIT OF BILLS - 2015:

**General No. 414, in the amount of \$54,078.22; and
Highway No. 188, in the amount of \$20,517.78;
As listed on Abstract # 12C of 2015, dated January 25, 2016.**

A motion was made by Councilmember Gerald, seconded by Councilmember Smith, and approved unanimously to pay the above noted claims from their respective accounts.

DISCUSSION – AUD for 2015:

Supervisor Teal stated that last year Pattison, Koskey, Bucci & Howe charged the Town \$4,200 to prepare the Town's 2014 Annual Updated Document. They are willing to prepare the Town's 2015 Annual Updated Document for \$4,200. Our current Accountant, Brian Fitzgerald, has offered to prepare the Town's 2015 Annual Updated Document at no additional charge. Supervisor Teal stated that to save the Town \$4,200 she would call Pattison, Koskey, Bucci & Howe and work on getting all the records over to Brian Fitzgerald. She asked if anybody had any concerns with doing it that way. Nobody voiced any concerns.

ADJOURNMENT:

A motion was made by Councilmember Gerald and seconded by Councilmember Smith to adjourn the meeting at 6:04 p.m.

Respectfully submitted,

Tistrya Houghtling
New Lebanon Town Clerk