

**MINUTES OF THE YEAR END MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON DECEMBER 27, 2011**

Present: Margaret Robertson, Supervisor
Bruce Baldwin, Councilmember
Karl (K.B.) Chittenden, Councilmember
Matthew Larabee, Councilmember
Doug Clark, Councilmember

Recording Secretary: Colleen Teal, Town Clerk

Others Present: Anita Crosby, Bookkeeper
Diane Reynolds-Brown, Court Clerk
Tistrya Hamilton, Deputy Court Clerk
Mike Benson, Supervisor-Elect
Kathy Murnane, Rep. to CC Office for the Aging &
Ethics Board Chair
Wayne Martin, Ethics Board Member
Kevin Smith, Ethics Board Member
Several members of the public

CALL TO ORDER:

The meeting was called to order at 7:07 p.m. by Supervisor Robertson and the flag salute followed a moment of silence.

PERSONNEL/BENEFITS:

A motion was made by Councilmember Baldwin, seconded by Councilmember Larabee, and approved unanimously to enter an executive session to discuss specific personnel at 7:08 p.m.

A motion was made by Councilmember Larabee, seconded by Councilmember Clark, and passed unanimously to close the executive session at 7:32 p.m.

PRIVILEGE OF THE FLOOR:

JJ. Johnson presented Town Supervisor Margaret Robertson with a bouquet of flowers and thanked her for her service.

Supervisor Robertson responded that it has been a tremendous experience. One that has taught her tolerance and acceptance, keeping an open mind and listening, and respect. Abuse hit her and she let it run off like Teflon. She thanked everyone for the privilege of sitting and serving for four years as Town Supervisor noting that in her service as Town Board Member and Town Supervisor she attended well over 200 meetings (with almost perfect attendance). Supervisor Robertson further noted that it is certainly an experience she would recommend – serving the town.

ANNUAL BIDS:

Fuel; Sand, Stone, & Gravel; and Calcium Chloride:

Town Clerk Teal reported that the Highway Superintendent has asked to have Gabion Stone included in the sand, stone and gravel bid request.

A motion was made by Councilmember Baldwin, seconded by Councilmember Larabee, and passed unanimously to authorize the Highway Superintendent to go

out to bid for fuel oil for heating, low sulfur oil, and kerosene; gravel, sand, and stone; and calcium chloride with the bids to be due in the Office of the Town Clerk by 5:00 p.m. on Friday, January 6, 2012; opened in the Office of the Town Clerk at 5:00 p.m. on Friday, January 6, 2012; and to be considered by the Town Board at the January 10, 2012 Board Meeting.

CHATHAM RESCUE SQUAD ~ Ambulance Service Contract:

A motion was made by Councilmember Baldwin, seconded by Councilmember Chittenden, and passed unanimously to authorize the Supervisor to execute the "Agreement to Provide Emergency Medical Services" with the Chatham Rescue Squad for 2012.

OLD BUSINESS:

Ethics Board:

Resignation – Jack Nevers (term expires 12/31/2012):

A motion was made by Councilmember Baldwin, seconded by Councilmember Larabee, and passed unanimously to accept Justice-Elect Jack Nevers' letter of resignation from the Ethics Board.

Determination of Terms of Office of New Appointees:

Two new members were appointed to the Ethics Board at the last town board meeting. Both positions were to fill expiring terms and no designation was made as to the terms of each appointee. The town clerk asked for clarification.

A motion was made by Councilmember Clark and seconded by Councilmember Chittenden to appoint Robert Smith to the term that expires December 31, 2011 and further to appoint Wayne Martin to the term that expires December 31, 2013. Councilmembers Clark and Chittenden voted Aye for said motion; Councilmembers Baldwin and Larabee and Supervisor Robertson voted Nay for said motion; the motion was not adopted.

A motion was made by Supervisor Robertson and seconded by Councilmember Larabee to appoint Wayne Martin to the term that expires December 31, 2011 and to appoint Robert Smith to the term that expires December 31, 2013. Councilmembers Larabee and Chittenden and Supervisor Robertson voted Aye for said motion; Councilmembers Baldwin and Clark voted Nay for said motion; the motion was duly adopted.

IKON Copier Quote:

Tabled.

CORRESPONDENCE:

Shaker Museum & Library:

Supervisor Robertson read the following letter sent to her:

Dear Meg:

As your term as Supervisor is drawing to a close, I wanted to let you know how much I appreciate your service to the Town of New Lebanon, and in particular you support

of the Shaker Museum and our work in preserving our site at Mount Lebanon and moving there.

You have a lot to be proud of about the positive things that have happened during your administration, including a new positive outlook and new commitment by so many individuals and groups to shaping the future of New Lebanon in positive ways.

We at the Museum have a lot more to do, as does the town, but together we are getting there! Thanks again Meg for your support and your service.

Sincerely,

*David Stocks, President
Shaker Museum and Library*

NEW BUSINESS:

Fire on Chair Factory Road:

Councilmember Larabee expresses appreciation to the Town Clerk and the Highway Department for assistance in dealing with the ice that developed while the LVPA was responding to the fire on Chair Factory Road the day after Christmas.

BUDGET AMENDMENTS:

Amendment No. 11 of 2011

General Fund:

\$250 from A-1990.4 (Contingency)

\$250 to A-6326.4 (Other Economic Opportunity Programs)

A motion was made by Councilmember Baldwin, seconded by Councilmember Chittenden, and passed unanimously to approve the above noted amendment to the 2011 Budget.

\$61,150 from A-1620.42 (Buildings: Town Hall Project)

\$5,000 from A-1620.43 (Buildings: Clerk of the Works)

\$2,160 from A-1620.44 (Buildings: Recording Secretary)

\$68,310 to A-9950.9 (Town Hall Project Capital Reserve)

A motion was made by Councilmember Baldwin and seconded by Councilmember Clark to make the above noted amendment to the 2011 Budget:

On the question of the foregoing motion, the following votes were cast:

Councilmember Larabee Aye

Councilmember Chittenden Aye

Councilmember Baldwin Aye

Councilmember Clark Aye

Supervisor Robertson Aye

The motion, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

\$706 from A-7110.4 (Parks: Contractual Expense)

\$1,000 from A-7140.2 (Playgrounds: Equipment)

\$1,706 to A-9950.9SP (Shatford Park Capital Reserve)

A motion was made by Councilmember Chittenden and seconded by Councilmember Larabee to make the above noted amendment to the 2011 Budget:

On the question of the foregoing motion, the following votes were cast:

| | |
|--------------------------|-----|
| Councilmember Larabee | Aye |
| Councilmember Chittenden | Aye |
| Councilmember Baldwin | Aye |
| Councilmember Clark | Aye |
| Supervisor Robertson | Aye |

The motion, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Resolution to Encumber Town Council Monies (A-1010.1) for compensation for Councilmember Larabee for seven-weeks served in 2011:

A motion was made by Councilmember Baldwin, seconded by Councilmember Clark, and passed unanimously (Councilmember Larabee abstained) to encumber \$322.44 for compensation for Councilmember Larabee for the seven weeks served in 2011 for which he has not received compensation.

AUDIT OF THE BILLS:

General Fund Claim No. 489 through 500, in the amount of \$7,565.91;
As set forth in Abstract No. 18, dated December 27, 2011; were audited.

A motion was made by Councilmember Chittenden, seconded by Councilmember Larabee, and approved unanimously to pay the above noted claims from their respective accounts.

EXECUTIVE SESSION:

A motion was made by Councilmember Clark and seconded by Councilmember Chittenden to thank Supervisor Robertson for her years of service noting that it is thankless job and she always put the town first and they expressed their appreciation for that.

Supervisor Robertson responded that it took a lot of her time but she enjoyed it. Supervisor Robertson thanked everyone for giving her the opportunity to serve the town.

ADJOURNMENT:

A motion was made by Councilmember Clark and seconded by Councilmember Chittenden to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Colleen Teal, RMC
New Lebanon Town Clerk