

**MINUTES OF THE SPECIAL MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON SEPTEMBER 26, 2011**

**Present:** Margaret Robertson, Supervisor  
Doug Clark, Councilmember  
Bruce Baldwin, Councilmember  
Karl (K.B.) Chittenden, Councilmember

**Absent:** Councilmember - vacant

**Recording Secretary:** Colleen Teal, Town Clerk

**Others Present:** Jeff Winestock, Highway Superintendent  
Several Members of the Public

**CALL TO ORDER:**

The meeting was called to order at 7:15 p.m. by Supervisor Robertson.

**PRE-BUDGET WORKSHOP:**

The town board set the next budget workshop for Monday, October 3<sup>rd</sup> at 7:00 p.m. at the American Legion Hall. A Tentative Budget will be prepared for that meeting.

Additionally, they requested the following information and asked the town clerk to follow up with the appropriate people:

- Reports from the accountant with expenditures and revenues to date;
- Estimate of 2011 unexpended balance plus balances in unexpended from 2010 year end from accountant;
- Data for completion of long-range planning for capital assets spreadsheet from accountant;
- Balances in all capital reserve funds from accountant;
- Request for accountant to attend October 3<sup>rd</sup> meeting;
- Estimate of landfill litigation costs for 2012 from Barton & Loguidice;
- Balances in .2 and .4 accounts as of 9/30/11 from town clerk;
- Estimate/Quote for health insurance costs for 2012;
- Balance sheet including details of any capital reserve balances and unallocated balances from the LVPA;
- LVPA: where proceeds of ambulance sale will go; and
- List of current open litigation cases for zoning violations from the Zoning Enforcement Officer.

The town board will follow-up on the following items:

- Determine salary increases to be applied to 2012 Tentative Budget;
- Evaluate health insurance buy-out figures for new hires (80/20% premium payment versus 100% - buy-out figure should be adjusted to reflect);
- Evaluate Procurement Policy for outdated minimums; and
- Board of Assessment Review and Assessor: policy regarding assessments, town board to preview before litigation.

The town supervisor will follow up on the following items:

- Rapport, Meyers: list of open cases, scope of services through end of 2012, and transfer to records/files; and
- Freeman, Howard: proposal to handle both regular town legal and litigation, and opinion on LVPA ambulance sale.

**OSC DRAFT AUDIT:**

A motion was made by Councilmember Baldwin and seconded by Councilmember Clark to request that the Town Attorney contact the Office of the State Comptroller, Government Audits, and request that they hold an exit interview with the entire town board in order to complete successfully the audit review.

Upon the question of the foregoing motion, the following Town Board Members voted “Aye” or “Nay” for said motion:

Roll Call Vote:

Supervisor Margaret Robertson	Aye
Councilmember Bruce Baldwin	Aye
Councilmember Karl B. Chittenden	Aye
Councilmember Doug Clark	Aye
Councilmember (vacant)	---

The motion, having been approved by a majority vote of the Town Board, was declared duly passed by the Supervisor of the Town of New Lebanon.

**ECONOMIC AND BUSINESS DEVELOPMENT:**

The following resolution was proposed by Councilmember Doug Clark and seconded by Councilmember Karl B. Chittenden:

**RESOLUTION NO. 26, 2011 ~ REQUEST FOR SPEED LIMIT REDUCTION ON ROUTE 20/22 CORRIDOR**

WHEREAS, the Town Board of the Town of New Lebanon recognizes that a significant amount of commercial development in the Town of New Lebanon exists along US Route 20 from the location of the Theater Barn east along the Route 20/22 corridor and continues east along Route 20 to the New York State Police Barracks; and

WHEREAS, the Town Board also recognizes the potential for commercial development north on NYS Route 22 along with the location of the New Lebanon Central High School, Shatford Park, the Town Hall, and the denser residential population along this strip of US Route 22;

NOW, THEREFORE, BE IT RESOLVED THAT the Town Board of the Town of New Lebanon hereby requests that the speed limit from the location of the Theater Barn on US Route 20 east along US Route 20 through the Route 20/22 corridor continuing east on US Route 20 to the New Lebanon State Police Barracks and north on NYS Route 22 to the intersection of Old Post Road be reduced to 30 miles per hour.

Upon the question of the foregoing motion, the following Town Board Members voted “Aye” or “Nay” for said motion:

Roll Call Vote:

Supervisor Margaret Robertson	Aye
Councilmember Bruce Baldwin	Aye
Councilmember Karl B. Chittenden	Aye
Councilmember Doug Clark	Aye
Councilmember (vacant)	---

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

**TRAFFIC STUDY/AMEND SIDEWALK PROJECT ~ ROUTE 20/22 CORRIDOR:**

Councilmember Clark noted that he planned to make a motion requesting a traffic study of the 20/22 corridor but noted that as part of the sidewalk project (a DOT approved project), we can propose amending the project to put the sidewalks “inside” the DOT roadway instead of beyond their right-of-way effectively “narrowing” the 20/22 corridor and citing our Comprehensive Plan for reinforcement of this amended plan.

**HANNAFORD MEETING FOLLOW-UP:**

The town board recapped the follow-up to be completed as a result of the meeting regarding Hannaford:

- Press release as outlined by Ken Flood, Columbia County Planning/Economic Development Commissioner; and
- Town Supervisor to contact Hannaford’s main office and accept their offer to have a debriefing with the Planning Board and the Town Board and possibly to include the Zoning Board of Appeals.

**ADJOURNMENT:**

A motion was made by Councilmember Clark and seconded by Councilmember Chittenden to adjourn the meeting at 8:40 p.m.

Respectfully submitted,

Colleen Teal, RMC  
New Lebanon Town Clerk