

**MINUTES OF THE ANNUAL YEAR END AUDIT MEETING OF  
THE TOWN BOARD OF THE TOWN OF NEW LEBANON  
HELD ON JANUARY 20, 2011**

**Present:** Margaret Robertson, Supervisor  
Bruce Baldwin, Councilmember  
Doug Clark, Councilmember  
Karl (K.B.) Chittenden, Councilmember (*arrived late*)

**Absent:** Councilmember - vacant

**Recording Secretary:** Colleen Teal, Town Clerk

**Others Present:** Tammie Darcy, Tax Collector  
Cissy Hernandez, Building & Planning Department

**CALL TO ORDER:**

The meeting was called to order at 4:15 p.m. by Supervisor Robertson.

**AUDIT OF BOOKS** (*located at the Town Hall offices:*

*(Councilmember Chittenden arrived at 4:30 p.m.)*

***Tax Collector:***

The books of the Tax Collector, Tamara Darcy, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Planning and Building Department:***

The books of the Planning and Building Department, Cissy Hernandez, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Chief Fiscal Officer (Town Supervisor):***

The books of the Chief Fiscal Officer, Margaret Robertson, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

***Town Clerk:***

The books of the Town Clerk, Colleen Teal, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

**ADJOURNMENT:**

A motion was made by Councilmember Baldwin and seconded by Councilmember Clark to adjourn the meeting at 6:00 p.m.

Respectfully submitted,

Colleen Teal, RMC  
New Lebanon Town Clerk